



學生事務處

STUDENT AFFAIRS OFFICE

香港恒生大學

THE HANG SENG UNIVERSITY
OF HONG KONG

Pre-Arrival Guide for Incoming International Students

2023/24





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Dear Students,

A warm welcome to the HSUHK family!

We believe you are filled with joy and excitement for a journey you are about to embark to enter a new stage of your academic life.

To get you acquainted with opportunities and challenges in studying in a new environment with different cultural and linguistic background, we have prepared this Guide with important information so that you could make necessary plans and arrangements to make your journey to Hong Kong as smooth as possible and to settle into HSUHK quickly.

The Guide is packed with information on things to do after admission and background on the learning environment in HSUHK. We have also included advice on living in Hong Kong and how to enrich your campus life.

Look forward to meeting you soon.

Student Affairs Office



If you have any questions about your academic or social life, please feel free to contact us at:
Exchange and Incoming Students Services, Student Affairs Office
Location: Room M610, 6/F, Block M, Yuen Campus
Tel: (852) 3963 5655
Email: sao@hsu.edu.hk



Welcome to HSUHK!

About HSUHK

Adopt
“**Liberal +
Professional**”
Education Model

Unique
**Residential
College system**
offers
1,200 places

Offer
> 1,500
local and global
internship
opportunities
every year

> 90%
employment rate
within 4 months of
graduation

5 Schools
• Business
• Communication
• Decision Sciences
• Humanities & Social
Science
• Translation & Foreign
Languages

Teacher-Student
Ratio:
1:22.5
for 2022-23
academic year

26 Undergraduate
&
14 Postgraduate
Programmes

Important Dates



Date	Items
July 2023	Email (via personal email) notification about application for accommodation
After the 1st instalment	Email (via personal email) notification about: <ul style="list-style-type: none"> • New Student Registration Process • Activation of eCampus and HSUHK email account
19 Aug 2023	Off-Campus Accommodation (Yuk Shing Building) move-in date ▼
By mid-August 2023	Email (via both HSUHK email and personal email) notification about: <ul style="list-style-type: none"> • Online New Students Survey • New Student Orientation • Student-led Orientation Activities
28 Aug 2023	Residential Colleges & Old Hall move-in date for Year 1 international students ▼
30 Aug 2023	Orientation for International Students
4 Sept 2023	First Teaching Day (1 st semester)
7 Sept 2023	Convocation for New Students
2 Dec 2023	Last Teaching Day (1 st semester)
9 – 23 Dec 2023	Final Examination Period (1 st semester)

▼ *Students can also move-in to Yuk Shing Building/Residential Colleges /Old Hall after the designated date. Details please click [HERE](#).*

Please visit the website of Registry for Academic Calendar : <https://registry.hsu.edu.hk/home/academic-calendar/>

Entry to Hong Kong

Student Visa

All non-local students who enter Hong Kong for the purpose of education are required to obtain a valid student visa before coming to Hong Kong.

HSUHK will issue students a letter of acceptance and assist them with their visa applications. Students are required to submit visa application documents to the Hong Kong Immigration Department (IMMD) via HSUHK. Therefore, admitted students are advised to send HSUHK the completed visa application form as soon as possible as visa application will normally be processed in six to eight weeks.

When student visa is granted, applicants could instantly download or print the “e-Visa” by themselves after payment. For the arrangement of “e-Visa”, please visit the website of Immigration Department: <https://www.immd.gov.hk/eng/e-visa.html>

Important Notes:

1. Upon arrival clearance, an “e-Visa” holder should present his/her valid travel document, and the “e-Visa” saved on a personal mobile device or printed on a sheet of A4 white paper, and scan the encrypted QR code on the “e-Visa” with the optical reader at an immigration counter.
2. Be sure you enter Hong Kong under a student visa, NOT a tourist visa.

If you lose your travel document in Hong Kong:

1. Report the loss to the Police and request a copy of the police report immediately
2. Apply for a new passport from your consulate in Hong Kong
3. Obtain a letter of certification from the HSUHK Registry to prove your student status in Hong Kong
4. Bring the new passport, the letter of certification from Registry and the lost report provided by the Police to the Hong Kong Immigration Department to apply for a transfer of the endorsement of your student visa to your new passport

Hong Kong Identity Card

Under the Registration of Persons Ordinance, people who have been permitted to stay in Hong Kong for more than 180 days are required to register for a Hong Kong Identity Card (HKID Card) within 30 days upon arrival.

No fee is charged for identity cards issued to new arrivals. However, fees are payable for the replacement of an identity card due to loss, damage, destruction, defacement or alteration of personal particulars.

For more application information, please check the website below:

<https://www.gov.hk/en/residents/immigration/idcard/hkic/bookregidcard.htm>

Important Notes:

You MUST carry your HKID Card all the time as the proof of identity in Hong Kong.

If you lose your HKID Card:

1. Report the loss to the police and request a copy of the police report immediately
2. Notify the Hong Kong Immigration Department within 14 days and apply for a replacement card
3. A fee will be charged for the replacement.



Work in Hong Kong

On-campus Employment & Summer Job

Non-local students (excluding exchange students) of full-time locally-accredited local programmes at undergraduate level or above whose study period is not less than one academic year may take up:

- part-time on-campus employment for not more than 20 hours per week throughout the year; and
- employment during the summer months from June 1 to August 31 (both dates inclusive) without any limit in relation to work hours and location.

Important Notes:

Eligible students would be given a “No Objection Letter” (NOL) by the Hong Kong Immigration Department upon approval of entry and extension of stay applications. The NOL contains the types and conditions of employment which the student may take up. Be sure to keep the document safe.

Internship

Non-local students of full-time locally-accredited local or non-local programmes at undergraduate level or above whose study period is not less than one academic year may take up internship, subject to the following conditions:

- the internships must be mandatory study/curriculum-related and be arranged/endorsed by the institutions they are studying in; and
- the duration of the internship is up to one academic year, or one-third of the normal duration of the relevant full-time academic programme, whichever is shorter.

There is no restriction on the job nature, salary level, location, number of working hours and employers for the internship arrangements.



The above information is for reference only. Please check the conditions stated on your “No Objection Letter” (NOL) and check out the "Employment during the Study Programme" Policy on Immigration Department's website ([click here](#)).

Insurance

Non-local students are required to have suitable and adequate insurance for the entire period of study at HSUHK. The insurance should cover but not limited to travel, personal accidents, medical expenses (accident and non-accident), hospitalisation and emergency evacuation/repatriation.

It is in your best interest to obtain and maintain suitable insurance coverage throughout the period of your study in Hong Kong. Failure to do so may put your well-being at risk. HSUHK and its staff are not liable for any loss, damage or injury, cost or expense arising from your failure to maintain adequate insurance.

Accommodation

Guaranteed accommodation at varying fee levels will be provided for Year 1 non-local undergraduate students. Interested students are required to submit an application to Student Affairs Office who will inform students of the arrangement via e-mail. Starting from the 2nd year, they are required to apply for the residential places according to the admission policy. No guaranteed accommodation will be provided.

Student Registration

Students will be invited for registration after they have accepted the admission offer and paid the first instalment of study fee payment before the due date stated in the Admission Offer Letter/ Student Fee Debit Note.

Registration for new students will take place online. Students will be notified via personal email.

Unless prior notification is received from the admittee, please note that you are unable to start your academic study before completing the registration procedures.



Entrance Scholarships

HSUHK offers scholarships to new non-local students who are admitted to an undergraduate programme with outstanding academic results.

Eligible students will be invited by the Student Affairs Office, via HSUHK email, for submission of application in September or October 2023. Applications will be considered on a competitive and merit basis.

Year 1 non-local entrants

Value and Eligibility:

Full tuition fee amount in Year 1 to 4 for “Full Scholarship” and half tuition fee amount in Year 1 to 4 for “Half Scholarship”. Please see below table for eligibility and condition for renewal.

	Full Scholarship*	Half Scholarship*
IB Diploma	35 points or above	30 points or above
GCE A-level	At least 2A* and 2As	At least 3As
STPM (Malaysia)	At least A- grade in two subjects and B+ grade in other two subjects including English	At least B+ grade in four subjects including English
UEC (Malaysia)	At least A2 grade in two subjects and B3 in other three subjects including English	At least B3 grade in five subjects including English
General Scholastic Ability Test (Taiwan)	At least "Distinction" level (頂標) in two subjects and "Good" level (前標) in other three subjects including English	At least "Distinction" level (頂標) in one subject and "Good" level (前標) in other four subjects including English

**Year GPA of 3.3 or above should be attained in the subsequent years of studies for scholarship renewal.*

Year 2/3 non-local entrants

“Entrance Scholarship for Non-local Students (senior intake)” is also available for Year 2 or 3 non-local entrants.

Value:

HK\$50,000 each (one-off)

Eligibility:

Attained a graduation GPA of 3.6 (on a maximum scale of 4.0) upon completion of a recognized AD/HD programme offered by a local institution; OR

Attained a CGPA of 3.5 or above during the student's prior year of study in a recognized UG programme offered by a local institution.



Get to HSUHK

From Hong Kong International Airport

By Airport Bus: You may take bus No. A41 from the Airport Bus Terminus to Shatin Central Bus Terminus (沙田市中心巴士總站) where you can easily take a taxi to HSUHK.

Transportation	Fare (HKD)	Time (Mins)
By Airport Bus (A41) to Sha Tin	23.4	65
By taxi from Shatin Central Bus Terminus to HSUHK	50	15

By taxi: You may take a taxi from the Hong Kong International Airport directly to HSUHK.

Transportation	Fare (HKD)	Time (Mins)
By taxi from Airport to HSUHK	~340	40

HSUHK Address in Chinese:

香港恒生大學
香港新界沙田
小瀝源行善里

Please note:

1. When taking a bus, you are required to pay the exact fare.
2. For taxi rides, HK\$6 will be charged for each piece of luggage.

From Lo Wu Station or Lok Ma Chau Station

By Mass Transit Railway (MTR): You may take the East Rail Line to Sha Tin Station. From Sha Tin Station, you may take a taxi to HSUHK.

Transportation	Fare (HK\$)	Time (Mins)
By MTR (from Lo Wu) (from Lok Ma Chau)	32.2 32.2	30 35
By taxi (from Sha Tin)	50	15

By taxi: You may take a taxi from Lo Wu or Lok Ma Chau to HSUHK directly.

Transportation	Fare (HK\$)	Time (Mins)
By taxi (from Lo Wu) (from Lok Ma Chau)	~200 ~200	30 30





Learning and Teaching at HSUHK

Adopting the unique 'Liberal + Professional' education model which incorporates the iGPS 'desired graduate attributes' framework, wherein i = Intellectual Competence, G = Generic Skills, P = Personal Development, and S = Social Engagement.

HSUHK puts quality teaching and students' all-round development as its highest priorities, with the aim of nurturing young talents with critical thinking, innovative minds, caring attitudes, moral values and social responsibility. HSUHK believes in the transformative power of this educational model, and its effectiveness in facilitating students' realisation of their full potential.



The Unique 'Liberal + Professional' Education Model

'Liberal' means a broad-based and cross-disciplinary approach to connect knowledge domains, facilitate thinking, and solve problems. The University believes that the purpose of undergraduate education is not solely to help students acquire more knowledge and better job prospects after graduation, but also to cultivate their personal values, interests and transferrable core competencies, thus preparing them to become well-rounded responsible individuals who can meet future work and life challenges with confidence.

'Professional' means that although HSUHK's educational approach is broad-based and cross-disciplinary, in view of the fact that most university graduates in Hong Kong tend to seek full-time jobs right after obtaining their first degree, many of HSUHK's degree programmes also incorporate professional subject elements, with the aim of equipping students with the knowledge and skills required to enter into particular professions in the future.

Undergraduate Curriculum Structure



HSUHK adopts a four-year curriculum for all bachelor's degree programmes. All students admitted in 2014/15 and after are governed by the specified Undergraduate Curriculum Structure.

The Undergraduate Curriculum Structure comprises three components, namely Major Studies, the Common Core Curriculum and Free Electives. The total number of modules and credits to be completed by students varies across the different programmes, depending on their respective nature.

Apart from Major Studies, students are required to take at least 16 modules under the Common Core Curriculum, including modules on General Education, Languages, Quantitative Methods and IT Skills. This structure aims at enhancing students' generic skills and broadening their intellectual horizons. Students can also choose to pursue a minor programme.

Students are also required to have fulfilled the following requirements in order to graduate:

- Attained specified scores/reached the specified level in the Language Competency Exit Tests for English and Putonghua;
- Passed the Information Technology Proficiency Test (unless exempted otherwise); and
- Completed the required number of iGPS Units and attended the required number of College Assemblies.

Study Areas	No of Modules (Credits)	% of Total Curriculum
A. Major Studies	10 (30) - 23 (69)	24.4% - 56.1%
(i) Major (core & elective)		
(ii) Business (core & elective)	2 (6) - 12 (36)	4.9% - 29.3%
B. Common Core Curriculum Requirements	16 (45) - 17 (48)	39% - 41.5%
(i) General Education	7 (21)	17.1%
(ii) Language		
- English	4 (9)	17.1%
- Chinese	3 (9)	
(iii) Quantitative Methods	2 (6) - 3 (9)	4.9% - 7.3%
Free Electives	0 (0) - 6 (18)	0% - 15%
Total	Minimum 41 (120)	100%

Source: HSUHK Programme Brochure

Module Registration

Year 1 Entry

Timetables will be pre-assigned to Year 1 students. You can modify the timetable during the module add/drop period from 4-15 September 2023. Details of which will be announced via HSUHK e-mail.

Year 2/3 Entry

New Year 2 and 3 students will be invited to participate in the module registration on 22-23 August 2023. The detailed arrangement will be sent to you via HSUHK e-mail. If you fail to complete the module registration during the afore-mentioned period, the modules will be recommended and enrolled by the programme office concerned. You may modify your timetable during the module add/drop period from 4-15 September 2023. Details of which will be announced via HSUHK e-mail.

Credit Transfer

(For new Year 2/3 students only)

New Year 2/3 students need not apply for credit transfer. Programmes concerned will consider the modules students took in the preceding sub-degree programme and adjust the study plan at HSUHK. Students can view the updated study plan by logging into the HSUHK Student Information System upon successful completion of the registration.

Minor Study

All undergraduate students can choose to pursue a minor programme. Details please visit Registry's website: <https://registry.hsu.edu.hk/current-students/undergraduate/bulletin/minor-programme/>

Enquiries

Registry

Hotline: (852) 3963 5555

Email: registry@hsu.edu.hk

Office: N101, 1/F, N Building, Yuen Campus

Office hours: Mon-Fri (09:00-12:30, 13:45-17:45),
closed on Sat, Sun & public holidays

Contact of Programme Offices

If you have any questions relating to your study plan, you are suggested to contact the programme office concerned directly.

Programme	Email Address
School of Business	
Bachelor of Business Administration (Honours) in Corporate Governance and Compliance (BBA-CGC)	cgc@hsu.edu.hk
Bachelor of Business Administration (Honours) in Economics (BBA-ECON)	econ@hsu.edu.hk
Bachelor of Business Administration (Honours) in Finance and Banking (BBA-FB)	fb@hsu.edu.hk
Bachelor of Business Administration (Honours) in Financial Analysis and FinTech (BBA-FA)	faft@hsu.edu.hk
Bachelor of Business Administration (Honours) in Financial Analysis (BBA-FA)	fa@hsu.edu.hk
Bachelor of Business Administration (Honours) in General Business (BBA-GB)	mkt@hsu.edu.hk
Bachelor of Business Administration (Honours) in Global Business Management (BBA-GBM)	mgt@hsu.edu.hk
Bachelor of Business Administration (Honours) in Human Resource Management (BBA-HRM)	mgt@hsu.edu.hk
Bachelor of Business Administration (Honours) in Management (BBA-MGT)	mgt@hsu.edu.hk
Bachelor of Business Administration (Honours) in Marketing (BBA-MKT)	mkt@hsu.edu.hk
Bachelor of Business Administration (Honours) in Professional Accountancy (BBA-PA)	pa@hsu.edu.hk
School of Communication	
Bachelor of Arts (Honours) in Convergent Media and Communication Technology (BA-CMCT)	cmct@hsu.edu.hk
Bachelor of Journalism and Communication (Honours) (BJC)	bjc@hsu.edu.hk

Programme	Email Address
School of Decision Sciences	
Bachelor of Business Administration (Honours) in Supply Chain Management (BBA-SCM)	scm@hsu.edu.hk
Bachelor of Management Science and Information Management (Honours) (BMSIM)	msim@hsu.edu.hk
Bachelor of Science (Honours) in Actuarial Studies and Insurance (BSC-AIN)	ain@hsu.edu.hk
Bachelor of Science (Honours) in Applied Computing (BSC-AC)	computing@hsu.edu.hk
Bachelor of Science (Honours) in Data Science and Business Intelligence (BSC-DSBI)	dsbi@hsu.edu.hk
School of Humanities and Social Science	
Bachelor of Arts (Honours) in Art and Design (BA-AD)	baad@hsu.edu.hk
Bachelor of Arts (Honours) in Chinese (BA-CHI)	chn@hsu.edu.hk
Bachelor of Arts (Honours) in Cultural and Creative Industries (BA-CCI)	bacci@hsu.edu.hk
Bachelor of Arts (Honours) in English (BA-ENG)	eng@hsu.edu.hk
Bachelor of Arts (Honours) in Psychology (BA-PSY)	ba-psy@hsu.edu.hk
Bachelor of Social Sciences (Honours) in Asian Studies (BSS-AS)	bss-as@hsu.edu.hk
Bachelor of Social Sciences (Honours) in Philosophy, Politics and Economics (BSS-PPE)	bss-ppe@hsu.edu.hk
School of Translation and Foreign Languages	
Bachelor of Translation with Business (Honours) (BTB)	btb@hsu.edu.hk

Learning Support

Registry

Registry is one of the important administrative offices at HSUHK. It supports students in the matters of student ID card application, module registration, study and examination timetable, and application of transcript and other academic certification.

Location: N101, 1/F, N Building, Yuen Campus
Tel: 3963 5555
Email: registry@hsu.edu.hk

Academic and Personal Advice

To maintain a better connection between the University and students, Academic advisor and personal tutor system is available at HSUHK. Students are welcome to consult their advisors on the matters in relation to the studies as well as personal guidance.



Learning Facilities

A wide range of learning facilities are established to support students' learning and provide different resources and learning space for students' study.

Library

HSUHK Library applies the Learning Commons model bringing together services, technology and space designs to foster students' learning outcomes outside classroom. The Library provides Study Carrels, Group Discussion Rooms, E-Learning Classroom to facilitate individual studies and group work.

Location: G/F – 2/F, S H Ho Academic Building
Tel: 3963 5310
Email: library@hsu.edu.hk



English Language Centre

English Language Centre is well-equipped with multi-media teaching and learning language resources aiming at developing a learning community and facilitating self-access language learning.

Students are encouraged to conduct small group discussions and teachers can arrange tutorials and consultation sessions. The monthly run workshops as well as the regular courses and activities, which cover an array of topics ranging from the practical use of English to English language, literature and culture, also provide more opportunities for students to brush up on their English and boost their cultural awareness.

Location: 2/F, Library, S H Ho Academic Building
Tel: 3963 5696
Email: elc@hsu.edu.hk



The Chinese Language Teaching Centre

The Chinese Language Teaching Centre provides a variety of resources and facilities to stimulate students' interest in learning Chinese. Various workshops, cultural events and consultation sessions and online resources are available for students to learn Putonghua and Cantonese.

Location: 2/F, Library, S H Ho Academic Building
Tel: 3963 5609 / 3963 5570
Email: iclc@hsu.edu.hk / peac@hsu.edu.hk

Computer Laboratories

There are several computer labs on campus, which offer various software for students. For locations and opening hours of computer laboratories, please click [here](#).



Campus Life



Accommodation Arrangement



The Hang Seng University of Hong Kong (HSUHK) provides more than 1,300 accommodation places on and off campus for students. In order to facilitate an all-rounded campus life and early adaptation to living in Hong Kong, HSUHK offers guaranteed accommodation at varying fee levels for Year 1 non-local undergraduate students.

Non-local undergraduate students who have completed the first year of study are required to apply for residential places in accordance with the admission policies of the Residential Colleges (RCs), based on their ability to enrich campus life and participation in RCs' activities. No guaranteed accommodation will be provided.



Residential Colleges

Our unique residential college system provides an ideal living and learning integrated community for students to learn and to engage in self-improvement, to develop inter-personal networks, and to nurture a sense of commitment and self-discipline.

The RCs consist of 3 blocks and are characterized by 4 themes. Each RC is led by a team of College Master and Associate Master who are experienced senior academic staff members, and supported by a team of RC Tutors. They provide pastoral care to student residents, through offering advice on different aspects of life.

Throughout the year, a variety of educational programmes related to the four themes are organised to reinforce students' learning and strengthen their bonding, ranging from cultural exchange, sports experience, community service and farming experiment. Besides residents, RCs also provide all HSUHK students opportunities to "join, support and interact" at the RCs. Students are invited to join RCs' Orientation, High Table Dinner and other interesting activities.

Lee Yick Hoi Lun Mosaic College

iversity Identity Man Social Loc
Justice History Difference Femal
male Man Local Communication Nationality Mix
cial Race History Man Viewpoi
der Local Id
ect Justice
sal Respe
der
Mixed Difference Ethnicity
wpoint Diversity
hnicity Mixed Class History
Social Respect Culture R.
ace Global Justice
lass Gender Female Class Ethnic

Lee Yick Hoi Lun Mosaic College focuses on cultural diversity and is designed to complement students' experiences as capable leaders with global exposure and insightful vision. Through an interactive living community comprising both local, non-local and exchange students, the members show appreciation to diversity and cultural differences.

At Lee Yick Hoi Lun Mosaic College, students build up friendships through social events like barbecues and hiking. The College also celebrates festivals like Chinese New Year and host traditional Big Bowl "Poon Choi" Feast.

S H Ho Wellness College

Lifestyle Exercise Nutrition
Walking Fitness Clean
Living Vegetarian
estyle Body
Body
ercise Lifestyle Body
Diet Living Clean
rition Body Exerc
Clean Vegetarian Nutrit
Running Fitness Nutri
actude Healthv

Maintaining a healthy lifestyle is of utmost importance for the wellness of body and mind. Amidst busy studies, students of **S H Ho Wellness College** participate in various physical and spiritual care programmes, to learn to be more mindful of the importance of good physical, psychological, and mental health. Signature events include healthy cookery classes, regular Yoga, and Wing Chun classes. There are also fruit giveaways and intercollegiate sports events.



Patrick S C Poon Amity College

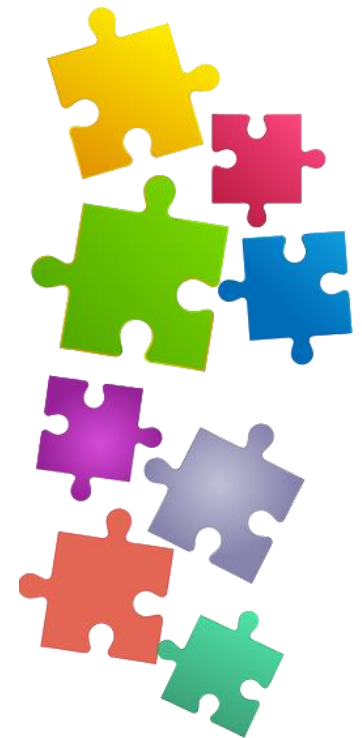
Cooperation
 Treasure
 Endurance
 Interaction
 Support
 Hardwork
 Determination
Community
 Charity
 Volunteer
 Assistance
Service
 Help
 Cooperation
 Support
 Help
 Charity
 Hardwork
 Termination
 Treasure
 Support
 Help
 Support
 Time
Volunteer

Focusing on “Community Engagement and Service”, **Patrick S C Poon Amity College** fosters students’ civic engagement through a series of community service opportunities and inspires leaders to meet local and global needs. From visits to elderly homes to free tutorial services, students of the College reach out to people in need and practise generosity in the community. They also develop negotiation and leadership skills through volunteer leader training.

Fung Yiu King Evergreen College

Habitat
 Health
 Future
 Consumer
 Vegetables
 Fresh
 Organic
 Ecological
 Reduce
 Fresh
 Ecological
 Recycle
 Environment
Sustainability
 Environment
 Fresh
 Reduce
 Solar power
 Ecological
 Habitat
 Vegetables
 Health
 Habitat
 Vegetables
 Health
 Wild life
 Consumer
 Green
 Future
 Reduce
 Future

Fung Yiu King Evergreen College envisions itself to be a sustainable community in the twenty-first century. Students of the College attain knowledge of sustainable living and dynamic relationships with mother nature. Through out-of-classroom experiences like eco-tours and organic farming at the RCs, students reflect on their ethical responsibility towards global environmental issues and become inspired to make behavioural changes.



Old Hall



HSUHK offers on-campus accommodation for eligible full-time undergraduate students at the Student Hostel (Old Hall). Old Hall features quadruple rooms, houses more than 100 students. Residents are provided with basic furniture, mattress and free WIFI service for access to the University network in their bedrooms. All the bedrooms are air-conditioned.

In this community of undergraduate students with different talents around the globe, students learn not only about academic, but also about the world, about peers and others, and most of all about themselves by cross-cultural experiences.

Off-campus Accommodation (OCA) -Yuk Shing Building



The University coordinates with a private housing operator for the rental of some off-campus accommodations at the Mong Kok Yuk Shing Building to cater for non-local undergraduate students who have a genuine need to live in Hong Kong.

This facility provides an array of housing options, including 1-bed room and 2-bed room in a shared apartment with 4-5 students that cater to a range of individual preferences and budgets. It is also a convenient option for non-local undergraduate students seeking off-campus accommodation near the University with various amenities and services included.



Management of Residential Colleges

College Masters and Associate Masters

Each RC has one College Master and one Associate Master, who are experienced senior academic staff members residing in each College. As the leaders of RC, both Master and Associate Master endeavor to create an inspiring living and learning environment by offering intellectual and pastoral guidance to residents as well as planning and implementing programmes at the RC to improve sense of belongings.

RC Tutors

RC Tutors are academic or administrative staff members in HSUHK, residing in a specific RC. Their major duty is to assist the College Masters and Associate Masters to manage each floor and answer enquiries from students.

Residential Colleges Unit (RCU)

The RCU is responsible for the overall management of the Residential Colleges including admission and room allocation, financial plan and budget control, facilities management and operation etc. Through working closely with College Masters, Associate Masters, Tutors and Student Residents' Associations, the unit aims at providing an inspiring living and learning environment for students.

Student Residents' Associations (SRAs)

SRAs are student organizations under Students' Union of HSUHK, which are responsible for organizing various activities in each RC, such as orientation and festive events. The mission of SRAs is to enhance interaction and strengthen bonding among residents.

Security

To ensure the safety of residents and the security of properties and premises, a 24-hour security guards service is available in the lobby of each RC. RCs also deploy an advanced access card authentication system. Residents need to use their student cards for entry to each RC and their rooms. For safety reason, smoking is strictly forbidden in any part of the premises. Residents are required to attend fire safety talk(s) and take part in fire drill(s).



Student Affairs Office (SAO)

In support of the University's education goals, SAO strives to create a supportive and challenging learning environment by providing a full range of co-curricular programmes and residential life experience. Our ultimate aims are to foster student success and to equip our students to make contribution to the society.



Exchange and Incoming Students Services

- Support to Non-local Students
- Integration Activities
- Exchange and Buddy Programme
- Short-term Study Trips



Career Planning and Development

- Local and Global Internships, Full-time Jobs and Campus Work
- Job Portal
- Career Mentorship Programme & Career Advisory Session
- Careers Fair, Recruitment Talk & Career Training



Personal Growth & Counseling

- Counseling
- Psychological Assessment
- Mental Wellness & Personal Development Workshops



Physical Education

- Management of Sports Facilities
- Physical Education Class
- College Sports Team
- Sports Workshops & Fitness Courses



Residential Colleges Section

- Accommodation Application
- Living Learning Programmes and Initiatives
- Handle residents' cases and incidents
- Daily Operation of RC, Old Hall and OCA



Student Development & Campus Life

- Student Development Programme
- Campus Life Enrichment & Service
- Support to Student Organizations



Student Finance & Resources

- Scholarships & Awards
- Financial Assistance & Emergency Support
- Student Insurance



Support to Non-local Students

To ensure incoming students can quickly settle into Hong Kong and fully integrate into the HSUHK community, the “Exchange and Incoming Students Services Team” from SAO is tasked to provide guidance and support to non-local students by organising orientation and integration activities. You are also encouraged to drop by our office any time for a good chat to iron out any issues you may find in living and studying in Hong Kong.

<Contact Details>

Location: Room M610, 6/F, M Building,
Yuen Campus

Tel: (852) 3963 5655

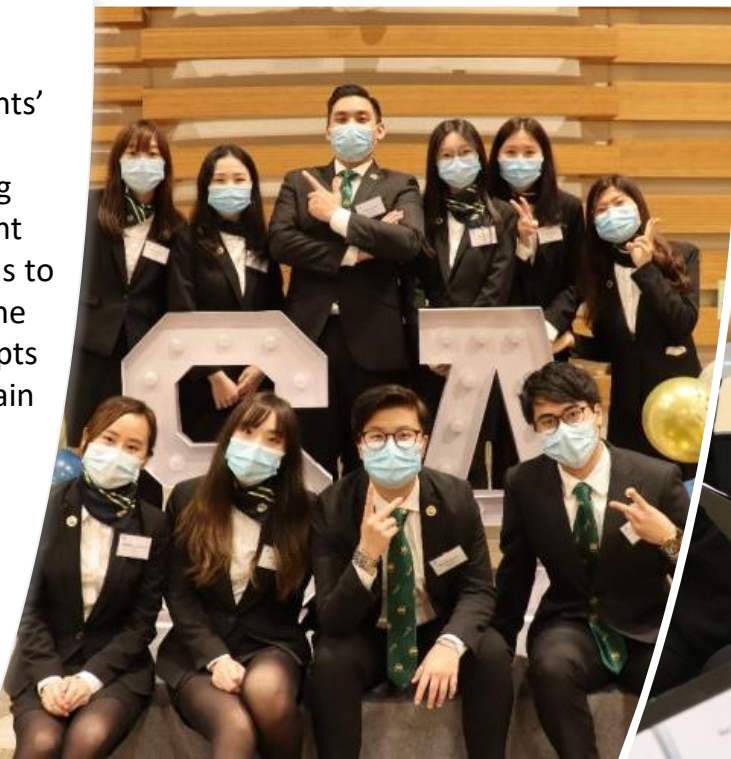
Email: sao@hsu.edu.hk



Campus Life

HSUHK strives to foster a positive and inspiring campus life conducive to whole-person development of every student.

Through various services and student development programmes, we enrich students' out-of-class active learning experiences and nurture caring leaders with social commitment and global awareness. We aim to nurture our students to become self-directed learners and adopt experiential learning as the main approach at large to develop students' potential.



Campus Facilities

Meals on Campus

There are canteens and café located on campus. The opening hours are as follows:

Crema Café (G/F, Block A)	8:00am to 9:00pm (Mon to Sat)
HSUHK Rendezvous (2/F, Block M)	8:00am to 9:00pm (Mon to Fri) 8:00am to 5:00pm (Sat)

Closed on public holidays.

Opening hours are subject to change.



Sports Facilities

The Lee Shau Kee Complex is located at Block B of the Campus. This indoor sports and amenities building has a six-lane indoor swimming pool, a Sports Hall, Fitness Centre and other sports facilities. Please visit the SAO website as below for information:

<https://sao.hsu.edu.hk/our-services/pe/sports-facilities/>

Campus WiFi

You may access HSUHK-WIFI with your own mobile devices on campus, and Eduroam Wifi in other universities. Please visit the ITSC website as below for information:

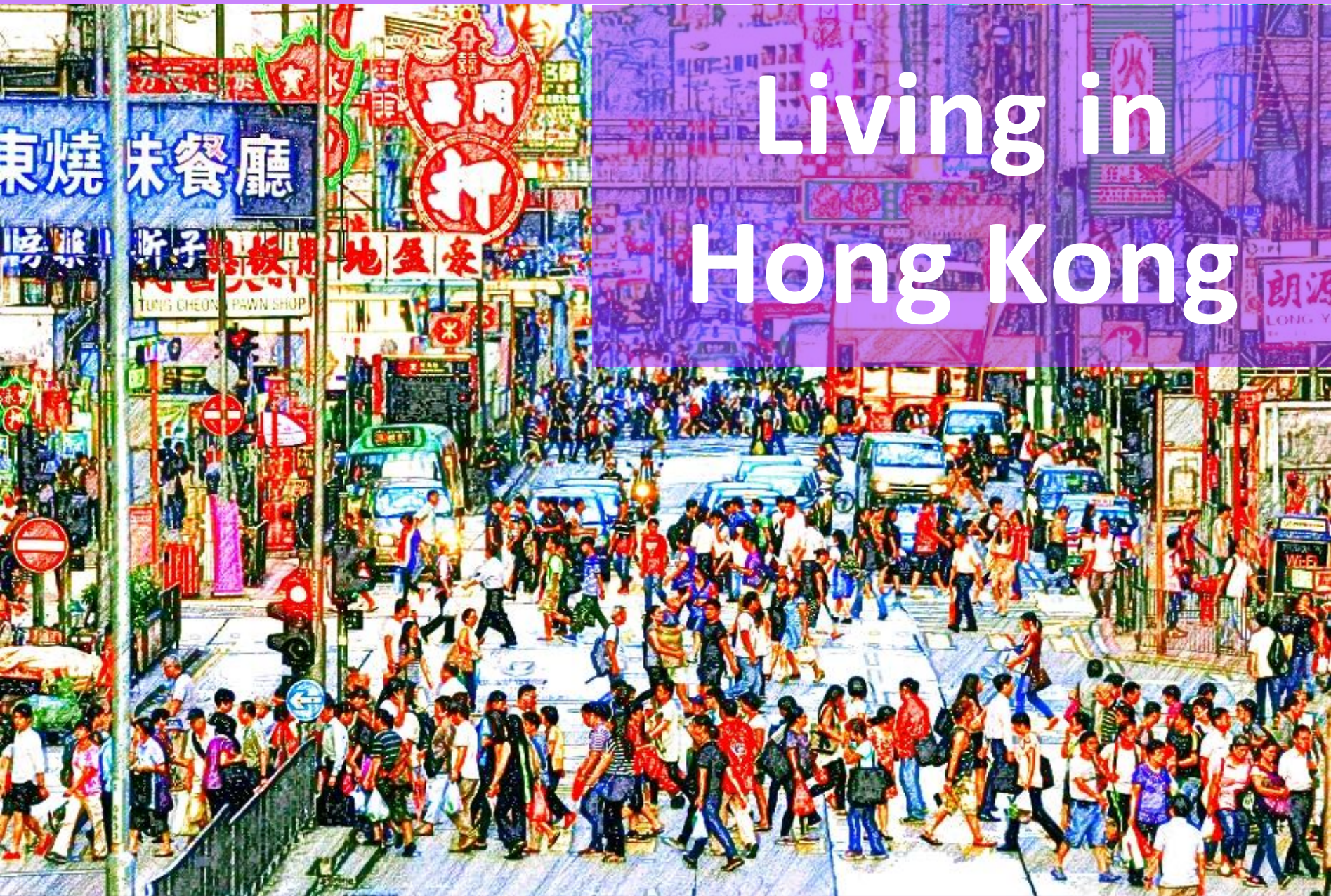
<https://itsc.hsu.edu.hk/user-services/wifi>

eCampus

eCampus is HSUHK's main portal where you can gain access to useful information and services (e.g. University announcements, module registration, facilities booking etc). Please login to eCampus regularly to receive latest updates from the University:

<https://ecampus.hsu.edu.hk>

Living in Hong Kong



Weather

Hong Kong's climate is sub-tropical. During November and December, there are pleasant breezes, plenty of sunshine and comfortable temperatures.

January and February are cloudier, with occasional cold fronts. Sometimes the temperature drops below 10°C in urban areas.

March and April are milder with occasional spells of high humidity. Fog and drizzle can be particularly troublesome. Air traffic and ferry services are occasionally disrupted because of reduced visibility.

May to August are hot and humid with occasional showers and thunderstorms. Temperatures often exceed 31°C. Hong Kong is most likely to be affected by typhoons. If a typhoon comes near ("Signal No. 8" or above will be hoisted), businesses and shops close down for the day, classes are suspended and flights may be cancelled and rescheduled.

The rainy season in Hong Kong is normally between April and September. A rainstorm warning system is available (three levels: from AMBER to RED to BLACK) to alert the public about the occurrence of heavy rain which is likely to bring about major disruptions.



"My Observatory" is a useful app. It displays the latest weather information to the user, including temperature, relative humidity, rainfall, wind direction, wind speed and webcam photo. Moreover, it also provides weather forecast and weather warning related information.

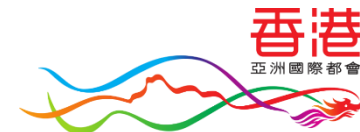
To check the weather of the day, you can go to the website of the Hong Kong Observatory www.hko.gov.hk or call 1878200.

Religion

People in Hong Kong enjoy religious freedom. There is a large variety of religious groups in Hong Kong, including Buddhism, Taoism, Christianity, Islam, Hinduism, Sikhism and Judaism.

Language

Chinese and English are both the official languages in Hong Kong. Most information available to the public is bilingual. The majority of people in Hong Kong mainly use Cantonese for daily communication, but some can speak English and Putonghua.



Public Transport

The public transport network in Hong Kong is well-developed and reliable. You are encouraged to use public transport for travelling. The link of HK Government below will bring you to different local transport websites, where you can find information on their routes, fares, timetables, journey time, etc.

<http://www.gov.hk/en/residents/transport/publictransport/companies.htm>

We also suggest you to use Octopus Card to enjoy student discount for fare payment on the MTR, bus and mini-buses. The card is now commonly used in most convenience stores, fast food restaurants and supermarkets.



Useful Apps for Transportation



MTR Mobile provides all sorts of useful information relating to MTR trips to help you plan your journey effectively. Information about the route, including fare information, recommended routing, train schedule, station services etc. will be displayed.



APP 1933 - KMB/LWB

This App provides users with the estimated bus arrival time, updates on bus services and routes.

Mobile Phone

Most of the world's mobile telecommunications systems operate in Hong Kong. If you wish to stay connected immediately upon arrival in Hong Kong, you can purchase a prepaid SIM card from convenience stores or sales centres of local communications service providers.

Once settled, you may consider subscribing to a monthly plan offered by a communication service provider to enjoy reasonable rate.

Free WiFi services are widely available across the city in locations such as restaurants, shopping malls and MTR stations.

Financial Arrangement

Expenses

The figures provided below are estimates for your reference. Actual expenses depend on your personal spending habits.

Accommodation provided by HSUHK	HK\$ 2,000 to HK\$6,000 per month
Meals	HK\$ 4,000 per month
Books	HK\$ 1,000 per semester
Personal Expenses	HK\$ 2,000 per month

Open a Bank Account

To open a bank account in one of the local banks in Hong Kong, you need to provide:

1. Travel documents
2. HSUHK admission letter
3. Proof of residential address in your home country in English
4. Proof of residential address in Hong Kong
5. Other information deemed necessary by the bank

Students are advised to exchange some cash in Hong Kong dollars before arriving in Hong Kong. You can use currency exchange and remittance services at the bank after opening a bank account.

Use of Credit Cards

In Hong Kong, most shops and restaurants accept VISA, MasterCard and American Express but some places only accept credit cards for a purchase over a fixed amount. Some shops accept cash only. Therefore, always ask before making a purchase. Some credit card companies may charge you overseas transaction fee. Please consult your bank if you decide to use non-local credit cards in Hong Kong.



Currency

Hong Kong dollar (HK\$) is the official currency of Hong Kong. Banknotes include HK\$10, HK\$20, HK\$50, HK\$100, HK\$500 and HK\$1,000. Coins are 10c, 20c, 50c, HK\$1, HK\$2, HK\$5 and HK\$10.

You can exchange your home country's currency for Hong Kong dollars at authorized money exchangers. At Hong Kong International Airport, currency exchange counters conveniently open from early morning until late at night. There are 24-hour automated teller machines located in the airport and railway station as well. The exchange rate fluctuates daily depending on the money market.

Safety

Hong Kong is remarkably safe and it has one of the lowest crime rates in the world. However, students should still be especially cautious and keep an eye on your valuables in public areas.

Be aware of Telephone Scam

In recent years, swindlers usually made phone calls to university students, pretending to be officials of local law enforcement departments, telling the victims that he/she breached the law. Having won the trust from the victim, swindlers would forward the call to other swindlers claiming to be prosecution officers and ask the victim to provide sensitive information such as personal bank account numbers and passwords in order to help clear victim's suspicion. Finally, swindlers would take away money from the victim's bank accounts with the information provided by the victim.

Beware of Phone Scammers Impersonating Staff of Department of Health

Recently, some victims received pre-recorded voice calls purportedly made from the Centre for Health Protection (CHP). The callers alleged that the recipients should be notified of some important announcements on COVID-19 pandemic and asked them to contact the CHP by pressing 3. After the recipients pressed the button, the calls were forwarded to a scammer impersonating a CHP staff who asked the recipients for their personal information.

Advices from Police:

- The public will not be contacted by phone call via pre-recorded voice messages.
- Government officials will never request internet banking passwords nor any money. They will not issue arrest warrants via the Internet, neither.
- If the callers claim themselves agent of law enforcement departments or other offices and request for your personal data and property with various reasons, contact the corresponding offices for verification of identity of callers.
- Do not transfer money to strangers' bank accounts or place any money at public area.
- Do not disclose your bank account numbers and internet banking passwords.
- Do not disclose names of relatives or friends to the callers.



Law and Customs

Hong Kong Identity Card

Please carry the HKID Card with you all the time. Other than HKID Card and passport, any person who is not able to produce proof of identity for inspection as required by the law will commit an offence.

What to do if you lose your HKID Card?

1. Immediately report the loss to the local police. You may call Police Hotline (852) 2527 7177 to check the nearest report room.
2. Report such loss and apply for a replacement card at any Registration of Persons Office within 14 days. Further information is available through the following link:
<https://www.gov.hk/en/residents/immigration/tips/loseid.htm>
3. A fee of HK\$370 will be charged for the replacement of an identity card.



Smoking

According to Tobacco Control Office, no smoking areas include: indoor areas of all restaurant premises, indoor workplaces, public indoor places, and some public outdoor places in accordance with the amended Smoking (Public Health) Ordinance (Cap. 371). Smoking or carrying a lighted cigarette, cigar, or pipe in no smoking areas is prohibited; otherwise, you will be liable to a fixed penalty of **HK\$1,500**. Please find the Statutory No Smoking Areas by clicking [here](#).

Illegal Drugs

According to The Dangerous Drug Ordinance of Hong Kong Police Force, any person who traffics, manufactures or possesses dangerous drugs shall be liable upon conviction to a fine of maximum of **HK\$5,000,000** and **imprisonment for life**. For more information, please check: http://www.police.gov.hk/ppp_en/04_crime_matters/drug/index.html



Others

Voltage

Hong Kong's voltage is 220 volts, 50 cycles. You may need to purchase an adaptor for your cell phone, personal computer and other electronic devices.

Postal Service

The nearest post office from HSUHK is Kwong Yuen Post Office.

Address: Shop No. 4, Block 4, Kwong Yuen Shopping Centre, Kwong Yuen Estate, Sha Tin, New Territories.

Office hours: 9:30am to 4:30pm (Mon to Fri)
9:30am to 1:00pm (Sat)

Website: <http://www.hongkongpost.hk>



Medical Services

Medical services in Hong Kong are provided by both public and private sectors with charges. Students can visit public or private hospitals and clinics off campus and the fees vary. Students holding a Hong Kong Identity Card are eligible to use public hospital services at the local rates.

There are medical clinics located in Kwong Yuen Estate near HSUHK.

The nearest hospital to HSUHK is the Prince of Wales Hospital which provides a full spectrum of inpatient, outpatient, specialist and emergency services. The website: http://www3.ha.org.hk/pwh/index_e.htm

Emergency Service

If you have an emergency or injury, please call the 999 Hotline for emergency ambulance service.



Checklists

Things to bring

- Personal identification documents, e.g. passport, entry permit etc.
- Admission Letter issued by HSUHK
- Flight tickets and insurance certificate
- Original copy of academic transcripts
- Address proof of your permanent residence (for opening bank account)
- Passport-sized photos
(*Save a digital copy for backup*)
- Credit card or bank card
- Address of HSUHK
- Some cash in Hong Kong dollars
- Bedding items and daily necessities
- Personal care products and medication prescribed by physician for personal use
- Electronic devices, e.g. laptop, cell phone with suitable transformers/adaptors
- Emergency contacts

Remarks:

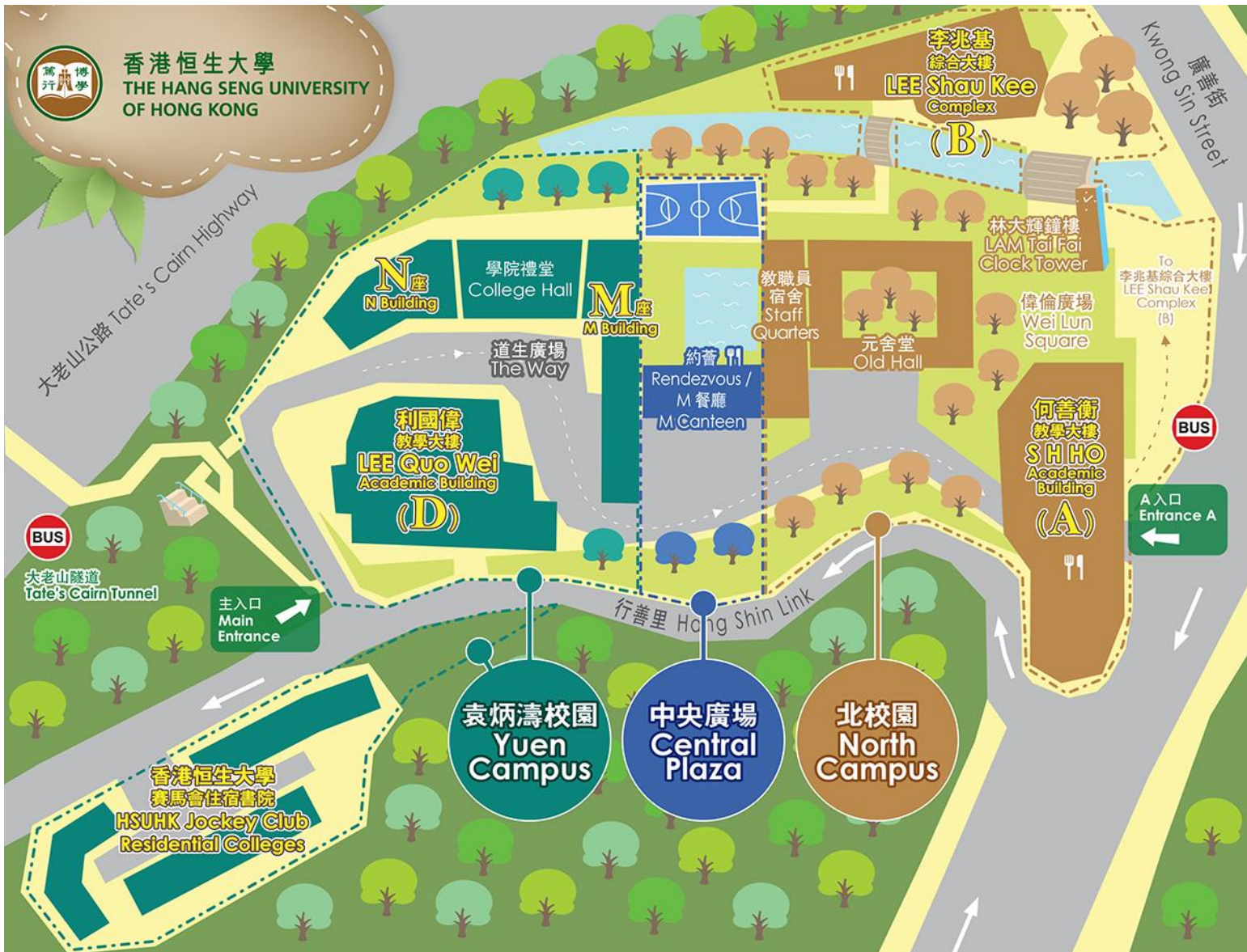
- 1) *Keep a set of photocopies of the above in case of need.*
- 2) *Students should decide other items to be included based on your personal habits.*

Warm Reminder from Residential Colleges

- Only mattress is provided by Residential Colleges, please prepare your own beddings.
- You must use adaptors and extension units which comply with the safety requirements.
- Do not insert a 2-pin plug into a 3-pin-hole socket outlet, adaptor or extension unit by force.
- Insecticidal fumigator may trigger fire alarms. Please do NOT use it in any part of the premises of Residential Colleges.
- Be careful of your belongings, do not put valuables in public places.
- There are occasional spells of high humidity in Hong Kong. You can use mothballs or dehumidifier to prevent mould and mildew from growing.
- Open flames are strictly prohibited in any part of the premises of the Residential Colleges. Common Room on each floor provides a induction cooker and a microwave oven. Please choose cookware compatible with induction heating and microwave heating.



Campus Map



Useful Contacts

The Hang Seng University of Hong Kong

Unit	Email address	Contact Number
Student Affairs Office	sao@hsu.edu.hk	3963 5560
Residential Colleges	rescolleges@hsu.edu.hk	3963 5800
Registry	registry@hsu.edu.hk	3963 5555
Library	library@hsu.edu.hk	3963 5310
PE Unit	saope@hsu.edu.hk	3963 5366
Information Technology Services Centre	itsc@hsu.edu.hk	3963 5160
Personal Growth & Counseling	dacondai@hsu.edu.hk	3963 5174

Others

Service Unit	Address	Contact Number
Emergency Services (Police, ambulance service, fire department and other emergency services)	-	999
Registration of Persons Office, Hong Kong Immigration Department (Application for HKID)	Shops 405-407, 4/F, Jubilee Square, 2-18 Lok King Street, Fo Tan, New Territories	2653 3116
Prince of Wales Hospital (The nearest hospital)	30-32 Ngan Shing Street, Shatin, New Territories, Hong Kong	3505 3555
Siu Lek Yuen Reporting Centre (The nearest police station)	25-27, Yuen Shun Circuit, Siu Lek Yuen, Sha Tin, New Territories	3661 1704
Kwong Yuen Post Office (The nearest post office)	Shop No. 4, Block 4, Kwong Yuen Shopping Centre, Kwong Yuen Estate, Sha Tin, New Territories Hong Kong	2921 2222





香港恒生大學
THE HANG SENG UNIVERSITY
OF HONG KONG

Exchange and Incoming Students Services
Student Affairs Office

Location: Room M610, 6/F, M Building, Yuen Campus

Tel:(852) 3963 5655 Email: sao@hsu.edu.hk

July 2023